

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE

Tuesday, January 18, 2022

7:00 p.m.

The Village of Silver Lake Council met in regular session on Tuesday, January 18, 2022, at Silver Lake Village Hall, 2961 Kent Road, Silver Lake, Ohio. The meeting was only in-person.

With Council President William M. Church presiding, the meeting was called to order at 7:00 p.m. Mr. Church led the Pledge of Allegiance.

These members were present and responded to roll call: Mr. Dann Nivens, Mr. Phil Kaplan, Mr. Matthew Plesich, Mr. William Church, Mrs. Therese Dunphy, Mrs. Betsy Meyer and Mr. Christopher Scott. Members of Council present were 7; members absent were 0.

Mr. Church asked for additions or corrections to the minutes of the January 3, 2022, organizational meeting. [There being none, the minutes were approved as submitted.] He called for the readings.

First Reading:

RESOLUTION NO.: 10-2022 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ENVIROSCIENCE, INC. TO PROVIDE OVERSIGHT SERVICES FOR ENGLEWOOD DRIVE IMPROVEMENTS CONSTRUCTION IN THE VILLAGE OF SILVER LAKE, AND DECLARING AN EMERGENCY. (*Finance & Appropriations*)

RESOLUTION NO.: 11-2022 A RESOLUTION CONFIRMING THE PARK BOARD'S APPOINTMENT OF MIKE CASERTA AS A MEMBER OF THE SHADE TREE COMMISSION OF THE VILLAGE OF SILVER LAKE, AND DECLARING AN EMERGENCY. (*Personnel & Public Affairs*)

Second Reading: *None.*

Third Reading: *None.*

Comments from the audience (3 minutes each):

Mr. Fred W. Johnson, Chair of Silver Lake Estates Board of Trustees: Good evening. I am here this time to share some good news with Council. I'm not active on those neighborhood social media sites, but a resident who is forwarded me this post: "I'm looking at Wyoga Lake and the thin ice covering it. Two days ago, it wasn't frozen at all. Yesterday, 2 boys walked out by the shore, and one broke the ice and fell in. The other boy helped him out of the water, and I called 911. By 4:00 p.m. the lake had mostly thawed. But now it's iced over again and there are some children with skates. Calls to the police haven't stopped people from going out on the ice. Parents should check the lake before letting their children go out. Right now, I see some kids venturing out on areas that froze in only the past few hours. If I could, I'd get them off the lake." The resident who sent me this appreciates our stance on this issue and took the time to send me this. We simply can't have anyone on the lake; everyone has skin in the game concerning our residents' safety.

Second, I'd like to praise Mr. Lipan and the Service Dept. They did a wonderful job clearing the streets. The Village should be grateful that we have such dedicated people. [There were murmurs of agreement from Council. Mr. Lipan thanked him.]

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PERSONNEL AND PUBLIC AFFAIRS COMMITTEE – Mr. Plesich

RESOLUTION NO.: 11-2022

Mr. Plesich read the legislation and asked the mayor for comment. The mayor said Mr. Caserta was a wonderful choice and the Park Board already voted to appoint him to the Commission.

Roll call to suspend the rules	Yes	7	No	0
Roll call to adopt	Yes	7	No	0

FINANCE AND APPROPRIATIONS COMMITTEE - Mrs. Dunphy

RESOLUTION NO.: 10-2022

Mrs. Dunphy read the legislation and invited Mr. Lipan to explain. This legislation was discussed at the last meeting. EnviroScience would oversee the construction as the engineer; they would approve any change orders, do payroll, etc. Mr. Lipan explained this cost wasn't part of previous contracts because he didn't want to spend the money if the project wasn't approved. Mr. Plesich inquired about EnviroScience's estimated hours. Mr. Lipan answered EnviroScience would do all the required reviewing and approving at the beginning and then only come onsite when called. He said the estimate before Council was the worst-case scenario. EnviroScience would do payroll every month, but the most expensive part, the engineer coming onsite, would happen in the beginning and possibly not again after that. Mr. Kaplan asked, and it was determined the Village had already paid EnviroScience \$62,173.10 to survey the area and draw up the project plans. It was determined Res. 10-2022 wasn't yet budgeted for, but legislation would take care of it at the next meeting. Mr. Nivens praised Kenmore. It was clarified Kenmore would submit payroll through Mr. Housley to ensure necessary compliance. The Assistant Service Director, or another Village employee, would always be onsite.

Roll call to suspend the rules	Yes	7	No	0
Roll call to adopt	Yes	7	No	0

The statement of cash position dated Dec. 31, 2021, was accepted as distributed. Mrs. Dunphy inquired about the United Auto Wash charge. The Chief answered the charge covered the washes for all the cruisers, at about \$5/wash. United Auto Wash was the cheapest option, was close to the Village, and was used by Stow's dept. The Chief promised to look into any potential discounts. Mr. Scott questioned the Klaben Ford charges. Those charges were for a utility truck that was in accident; the Village paid \$1,000 and insurance covered the rest. Mr. Scott asked about a payment to Software Solutions (SSI). It was for a warranty renewal on a server. Since SSI initially purchased the server for the Village, it was possible that everything having to do with that server needed to go through SSI. The check register dated Jan. 13, 2022, was accepted as distributed.

REPORTS OF VILLAGE OFFICIALS

Mayor Hovey: Just a few things. Whatever Mr. Housley did to the microphones and speakers is great. Normally, we can only hear Council about 50% of the time, but tonight was crystal clear.

Second, I would also like to congratulate Mr. Lipan and the Service Dept. on their great work. We've had such an overabundance of snow that it's very hard to keep up with. Our streets are much better much sooner than some other municipalities.

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Stow's Mayor Pribonic received enough petitions, so they will be doing sidewalks on Englewood. The legislation to confirm it will be before their Council on Jan. 27th.

Mr. Robert Heydorn, Village Solicitor: No report.

Chief Jamie Norris, Chief of Police: Our new camera system is operational, except in one cruiser, which will be handled soon. It's a good system. The timing was great because our old server is starting to fail; we're transferring its contents onto DVDs for now.

We've had our first cases of COVID-19. We were the last dept. in Summit County with no cases. Those officers are doing well. One is having a bit of a time with it, but he'll be back soon.

Mr. Mark Lipan, Service Director: I have 3 things. First, I need the money for the water meter software. The money was already set aside in early 2020, but transitioning to our new software took so much time that the money was no longer earmarked. I ask Council to please reserve the \$7,315 again. That will be before Council at the next meeting.

Second, there are 2 more projects that I'd like to start relatively soon. I'd like to go out to bid to replace the waterline on Outlook soon. It's on the other side of the Village from Englewood, so those projects shouldn't affect each other. I'd like to start the replacement of the sanitary sewer on Silver Lake Blvd. right after the Englewood Project. The engineer's estimate for Outlook's waterline is \$369,050; the estimate for the Blvd.'s sanitary is \$265,681. I'd like to go out to bid for Outlook's waterline, but I won't if Council isn't going to pay for it.

It was determined that bids were usually submitted to the Village and then brought before Council for discussion and approval. It was determined the Village had already paid for the engineering for Outlook's waterline and the project was shovel-ready. Council agreed that Mr. Lipan should go out for bids. It was determined there were no current problems with the Blvd.'s waterline. Mr. Church praised Mr. Lipan and the Service Dept. for a tremendous job well done. Mrs. Dunphy also praised the Service Dept. and the Police Dept. She asked about Village vehicles pushing snow onto residents' sidewalks and driveways. Mr. Lipan said if they push snow onto ramps, his dept. will clear it off. Mrs. Meyer also praised the Service Dept. It was determined that trash pickup will be on Saturday, January 22, 2022.

Mr. Sean Housley, Clerk-Treasurer: I'd like to highlight a few things from the statement of cash position. At the end of 2021, our general fund unexpended cash was \$2,800,000, which is incredibly high, very plush general fund. I think it's about \$1,800,000 higher than it needs to be. The water fund's unencumbered balance was \$321,000; the sewer fund's unencumbered balance was \$214,000, which is \$100,000 more than last year. Those funds are doing well. There were 2 accounts that missed their revenue targets. Our income tax was budgeted at \$950,000, but it came in at \$925,000, which was expected. The water fund was about \$60,000 less than estimated because of adjustments to consumer charges. I'll be changing that with the county. Overall, we collected \$8,000 more than estimated, and I didn't make a lot of adjustments. Our expenditures were \$475,000 lower than budgeted.

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Miscellaneous Business: Mr. Nivens requested 4 discussion items, taking about 10 minutes, be put on the next agenda. Mr. Kaplan thanked everyone for supporting his smooth transition onto Council and praised the Service Dept.'s efforts during the snowstorm.

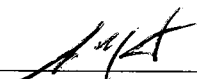
There being no further questions or comments, Council adjourned at 7:38 p.m. The next regular Council Meeting will be on Monday, February 7, 2022, at 7:00 p.m.

APPROVED:



William M. Church, President of Council

ATTEST:



Sean M. Housley, CPA
Clerk-Treasurer
prepared by: Kathryn Kleinhans, Assistant to the Clerk-Treasurer