

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE**

**Monday, September 19, 2016**

**7:00 p.m.**

The Village of Silver Lake Council met in a regular session on Monday, September 19, 2016, at Silver Lake Village Hall, 2961 Kent Road, Silver Lake, Ohio.

With President of Council Mr. Gerald Jones presiding, the meeting was called to order at 7:00 p.m.

Mr. Jones led the Pledge of Allegiance.

The following members were present and responded to roll call: Mrs. Karen Fuller, Mr. Christopher Scott, Mrs. Betsy Meyer, Mr. Gerald Jones, Mr. William Church, Mrs. Carol Steiner, Mr. Matthew Plesich

Roll call of Council - 7 members present

**Re-approval of the minutes of the August 15, 2016 Regular Council Meeting**

Mr. Jones said he asked to have to the minutes of August 15, 2016, brought in tonight. He did not sign those after the last meeting. There were several omissions, as I will call them, left out of the minutes that I felt were pertinent to the minutes. Some of them pertain to comments by Mr. Heydorn. Some were mine. I'm not sure. I asked Sean and I asked the Mayor why they were left out. I was told maybe it was just an oversight. They are not to be edited by anybody, so I asked to have them put back in. That being the case, I will ask for the re-approval, if that is such a word, of the minutes of the August 15, 2016 Regular Council Meeting. Mr. Jones asked if there were any additions or corrections.

There being no further additions or corrections, the minutes of August 15, 2016, were re-approved as submitted.

**Approval of the minutes of the September 6, 2016 Regular Council Meeting**

Mr. Jones asked if there were any additions or corrections to the minutes.

There being no additions or corrections, the minutes were approved as submitted.

Mr. Jones asked Mr. Sean Housley, Clerk-Treasurer, for the reading of any pending legislation that is up for first reading.

**RESOLUTION NO.: 69-2016 A RESOLUTION AUTHORIZING THE PAYMENT OF CERTAIN CLAIMS TOTALING \$136,709.49.**

Mr. Jones assigned Resolution No.: 69-2016 to the Finance & Appropriation Committee.

**RESOLUTION NO.: 70-2016 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COMPUTER SOFTWARE SUPPORT SERVICE CONTRACT WITH**

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**SOFTWARE SOLUTIONS, INC. FOR THE SERVICE DEPARTMENT, POLICE DEPARTMENT AND ADMINISTRATIVE OFFICES OF THE VILLAGE OF SILVER LAKE, OHIO, AND DECLARING AN EMERGENCY.**

Mr. Jones assigned Resolution No.: 70-2016 to the Finance & Appropriations Committee.

**RESOLUTION NO.: 71-2016 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER AND DECLARING AN EMERGENCY.**

Mr. Jones assigned Resolution No.: 71-2016 to the Finance & Appropriations Committee.

**Comments from the audience: None**

**FINANCE AND APPROPRIATIONS COMMITTEE – MR. CHRISTOPHER SCOTT**

**RESOLUTION NO.: 69-2016**

Mr. Scott asked if there were any questions on any of these payments.

Mrs. Meyer asked Mr. Housley if the bill for Software Solutions was that high every year.

Mr. Housley said it is about 5% higher than last year, or about \$500.00. That's the license to use their software. Mr. Housley added it also includes assistance (help tickets). For example, with the turnover of the bookkeeper, they walked our new bookkeeper through a payment of claims.

There being no further comments or questions, Mr. Scott said this Resolution would be brought out for adoption this evening.

**RESOLUTION NO.: 70-2016**

Mr. Scott said this is dealing with the computer software support services contract for Software Solutions, Inc., in the amount of \$9,866.27, which is about \$500.00 higher than last year.

Mr. Scott asked if there were any questions.

Mrs. Fuller said I know we need them and I know you use them, and they are doing a whole lot more for us than they used to. I used to question this when it was \$5,600.

Mr. Housley said they really do a ton for us. They probably do more for us than they have done in the past. They are involved with our networking. If we have a computer that goes down in the

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Service Department and is not communicating with the server up here, that's a help ticket item. They will figure out what's going on. If a computer is not functioning right, they will diagnose it. Mrs. Fuller asked if they were pretty quick to respond.

Mr. Housley said yes, they are supposed to respond within 24 hours, and they do.

Mrs. Meyer asked how many computers we have hooked into the network. Mr. Housley said including the Service and Police Departments and Administration, we have about 14.

Mr. Lipan added they are also helping with the Neptune server. Mr. Housley said when we have to bring in additional equipment, like the server for our utilities, they configure it. The same thing with some of the police software and user profiles. They will help us out with email if I have a question regarding Microsoft Exchange. They are similar to a part time Information Technology department for us.

Mrs. Steiner commented it is interesting that we say there is no cost of living, and yet this goes up by 5%.

There being no further comments or questions, Mr. Scott said this Resolution would be brought out for adoption this evening.

**RESOLUTION NO.: 71-2016**

Mr. Scott said this is accepting the amounts and rates as determined by the Budget Commission.

Mr. Housley said that is the amount he will use to budget for what our property tax collection will be next year, and it is within a couple of hundred dollars of what they were this year. They will update the amount in February, but it is usually a nominal change of a few hundred dollars.

There being no further comments or questions, Mr. Scott said this Resolution would be brought out for adoption this evening.

Mr. Church said he had a question about two resolutions for his own edification. Mr. Church asked if the Ohio Police and Fire Pension Fund is one fund. Lieutenant. Justice said yes, it is one fund.

**Finance and Appropriations Committee – Mr. Scott**

Mr. Scott stated **Resolution No.: 69-2016** was discussed in Committee and is ready for adoption.

Motion to adopt by Mr. Scott, seconded by Mrs. Fuller

Roll call on adoption:        Yes    6        No    0        Abstain 1 (Plesich)

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Mr. Scott stated **Resolution No.: 70-2016** was discussed in Committee and is ready for adoption.

Motion to suspend the rules by Mr. Scott, seconded by Mr. Church

Roll call on suspension:      Yes    7      No    0

Motion to adopt by Mr. Scott, seconded by Mrs. Steiner

Roll call on adoption:      Yes    7      No    0

Mr. Scott stated **Resolution No.: 71-2016** was discussed in Committee and is ready for adoption.

Motion to suspend the rules by Mr. Scott, seconded by Mr. Church

Roll call on suspension:      Yes    7      No    0

Motion to adopt by Mr. Scott, seconded by Mrs. Meyer

Roll call on adoption:      Yes    7      No    0

**Personnel and Public Affairs Committee – Mrs. Steiner**

Mrs. Steiner reported the Personnel Placement Committee met earlier to consider the following, and is recommending as follows:

Placement of **James Huber to Service Worker Step 3**, \$0.35 per hour increase, bringing proposed salary to \$37,340, effective October 1, 2016.

Motion to approve by Mrs. Steiner, seconded by Mr. Church.

All members of Council signified their approval by saying aye.

**Reports of Village Officials**

**Mayor Hovey** reported in his State of the Village message, he said we would have to address the problem on Englewood Drive. I am meeting with a resident concerned about the flooding issues tomorrow morning. The only way to address that, as I understand, is storm sewers and curbs, and as long as you are doing that, sidewalks. Mark tells me there are numerous breaks in the water line there. There could be a lot of things done there.

Many of the things that could be done are assessment type things. If residents find out they could be assessed for a lot of that, they may decide that maybe they want to handle the flooding. I don't know. I think we are going to start hearing from some people about what are we going to do about Englewood. The things that can be done are the storm sewers and the curbs. It would be very, very expensive.

**Mr. Robert Heydorn, Village Solicitor**, reported he will be on vacation for two weeks, starting September 22, 2016.

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Chief John Conley was absent.

Mr. Mark Lipan, Service Director, reported Park Board wanted a canoe launch at the picnic shelter, so the Service Department built it. The cost was \$12.00. We used all natural materials we already had. Several people have used it already and have liked it. Mrs. Steiner asked if we could publicize it. Mayor said we could include it in the next newsletter.

We are in the process of painting fire hydrants. We hired a Village resident, who is getting about six or seven done per day. There is a lot of scraping involved.

We are approaching 900 meters installed.

We had a couple water breaks and had to patch up the streets. Hopefully, that will be the last major patching we do.

As the Mayor said, not on just Englewood, but throughout the Village, I have been getting phone calls about water in people's basements. It is storm water coming up from their foundation drains. The storm sewer cannot handle the heavy rains. There was a resident on Kingston Circle who had to have all the basement carpeting torn out due to water. There was a crack between the wall and foundation, and water was just squirting in.

Mayor said he got some water in his basement. Mrs. Steiner said she did, too.

Mr. Lipan continued that Jeff Heintz said the walls we built work very well. A lot of sticks flow down through there, as it's a valley. So if the residents do not want it to clog, they will have to pick that stuff up. He went down and unclogged it, and the water went down right away.

Mr. Jones asked if there was a problem at the house where the basement wall blew out. Mr. Lipan said no. Mrs. Steiner asked if the McDermott's residence was affected. Mr. Lipan said we put extra catch basins in, and he has not heard from them about a problem.

Mrs. Steiner said basically, we can't do much about the sewers, We built the sewers, so the only other alternative is try to try to capture the water, like we've been talking.

Mr. Lipan said we could always redo the storm sewers, as you redid the sanitary sewers. The storm sewers are failing. There are many cracks, but you don't notice it because you are not paying for any of it.

Mr. Church asked if the storm sewers in the Vincent area were failing. Mr. Lipan said they are not good, as they were an afterthought. They are not big enough and a lot of them are yard drains and do not do anything.

Mrs. Steiner said a lot time ago we did the over/under sewer replacement.

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Mr. Lipan and Mr. Heydorn said that was only sanitary sewers.

Mr. Lipan said on Vincent storm sewers were put in and they are yard drains. Many people do not realize they are in their yard and do not clean them off.

Mr. Heydorn added these storm sewers were built on old engineering standards. The sewers here or practically anyplace were not built for the kind of rains we get now.

Mrs. Steiner said new storm sewers would be built for that. I think half of the Village is a nervous wreck when it rains as much as it did yesterday.

Mrs. Fuller asked if we have new storm sewers as part of our long term capital plan.

Mr. Lipan said we have sanitary to do, and new water lines, and he is going to start intermixing all of them. Sanitary is about done, which is on Lee Road, and there is one more section around Markle Drive and Silver Lake Blvd.

Mr. Heydorn said if you solve the sanitary problem of inflow into the sanitary that should help to solve the problem of water coming up through the basement drain.

Mrs. Steiner said I understand that, but every time it rains we are anxious at our house. I am just discussing where we are with all of that. It's not just me.

Mr. Lipan said he has been replacing and repairing failing catch basins. There is an upcoming project on Silver Lake Blvd.

Mr. Heydorn said many homes are old, and footer drains are clogged and not working. Pressure will build up and water will come through the walls. There are systems that can be installed by homeowners.

Mr. Lipan said some of the problem is our sewers, but a lot of it is what Mr. Heydorn said.

**Mr. Sean Housley, Clerk-Treasurer**, reported he emailed Council and made them aware we sent out some non-filer letters regarding RITA.

Consumption in water and sewer funds is up again this month. I think I reported it was up about 9% or 10% last month, and now it is about 13%. It has a lot to do with being a dry summer. There is a combination of things going on. First of all, we are getting more accurate readings. Consumption numbers that would normally trickle up in October are higher now. Average household consumption is over 6.5 units, when it was 5.5 units just two months ago.

I also wanted to mention Ohio Checkbook. I have run into a problem with the way our account numbers are. It has been a number of years since we've overhauled our account numbers, and I

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am not getting an accurate reporting. Before I can authorize them to go online, we would have to change the way a lot of our account numbers are. That's a pretty substantial undertaking. I am just letting you know what is happening with that. I don't know if you want to insist that I follow through with that action. It could have an impact on some of our historical comparisons with our budget. If you did want me to go ahead and revamp our accounts, I probably could not do that until I complete the applications for the sewer project. I would get involved with that around February of next year. It is something for Council to think about. If you think it is absolutely necessary that we do that, I'll do it.

Mrs. Fuller asked "Do you think it's absolutely necessary?"

Mr. Housley said, personally, no, not until they mandate it. They haven't mandated it yet and are asking communities to volunteer.

Mr. Jones asked what kind of a job is it to change those accounts.

Mr. Housley said to change the numbers themselves, it is a big job because a lot of the reports look to some of the old numbers. Then I would have to get into reconfiguring the reports for some of the new numbers. I would lose some perspective of prior information. Right now if I need to look up a transaction, in any account, I can go back to the 1990's, as long as we have had that account. As soon as I create a new account, I lose that ability to look up something we did maybe three or four years ago. It is something to think about. Normally, I would say the best time to implement something like this would be when Software Solutions would say they will no longer guarantee their current software, and we would be forced to migrate to the new software package, where we would lose all that historical data anyway. At that time you would configure accounts in a way that we would be compatible with the Ohio Checkbook.

Mr. Jones said your comment about the delinquent tax filers. There were 328. Were a lot of those the same as last year? Mr. Housley said yes, probably 30% - 40% were from last year.

Mr. Jones asked if we did this program last year. Mr. Housley said we did the program two years ago. They do a five year lookback, not just this year.

Mr. Jones asked what we do if they don't file.

Mr. Housley said he gets a list of the non-filers from RITA. He'll take a look and try to make a determination of who they are and whether they've moved out. Sometimes it might just be a resident has moved out. I will send them the list and they have a department that evaluates it, and they'll go as far as they can with it. They have their department that will look at it in great detail and make a determination of what needs to be done.

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**Miscellaneous Business**

Mr. Jones asked Mr. Lipan if we were still doing the pipe, since the Silver Lake Estates Trustees are not doing the parking lot. Mr. Lipan said they started lowering the lake in September, so we are waiting. Depending on rainfall, we should be able to start in the next couple of weeks. We are still not going to pave it.

Mr. Jones asked Mayor Hovey if we are going to get a cabinet and the things on top of the cabinets out of Village Hall. Mayor said from what he understands they have somebody that wants to take them, and he will find out when they plan to take them. Mr. Jones asked if the cabinet was supposed to go. Mayor said it is not going at this point.

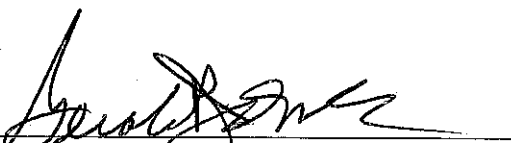
Mr. Church will not be able to attend the next meeting, as he will be out of the country.

Mr. Scott asked Mr. Housley if he had started the budget for next year. Mr. Housley said we are pretty much done. Mr. Lipan mentioned he has a couple of changes to make, and except for those changes, we can begin discussions any time you want. Mr. Jones asked Mr. Scott if he wanted to schedule a meeting. Mr. Scott suggested we wait until the next Council meeting to schedule it.


Mr. Jones asked Mayor to confirm Trick-or-Treat night. It is Saturday, October 29, 2016, which is the same night as Stow and Cuyahoga Falls.

There being no further comments or questions, Council adjourned at 7:35 p.m. until the next regular meeting of Council on Monday, October 3, 2016, at 7:00 p.m.

APPROVED

  
Mr. Gerald P. Jones, President of Council

ATTEST:

  
Sean M. Housley, Clerk-Treasurer  
s:/council/2016 minutes/09-19-16 Council minutes.docx  
prepared by: Darlene Pedicino