

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE**

**Monday, April 4, 2016**

**7:00 p.m.**

The Village of Silver Lake Council met in a regular session on Monday, April 4, 2016, at Silver Lake Village Hall, 2961 Kent Road, Silver Lake, Ohio.

With President of Council Mr. Gerald Jones presiding, the meeting was called to order at 7:00 p.m.

Mr. Jones led the Pledge of Allegiance.

The following members were present and responded to roll call: Mrs. Karen Fuller, Mr. Christopher Scott, Mr. Gerald Jones, Mr. William Church, Mrs. Carol Steiner, Mr. Matthew Plesich

Roll call of Council - 6 members present

Absent – Mrs. Betsy Meyer

Mr. Church moved and Mr. Scott seconded to excuse the absence of Mrs. Meyer. All members of Council signified their approval by saying aye.

**State of the Village**

Mayor Hovey presented the **State of the Village** address, as attached following these minutes.

Following the Mayor’s address, the regular meeting resumed.

Mr. Jones asked if there were any additions or corrections to the minutes as follows:

- March 21, 2016 Regular Council Meeting
- March 28, 2016 Special Council Meeting

There being no additions or corrections, the minutes were approved as submitted.

Mr. Jones asked Mr. Sean Housley, Clerk-Treasurer, for the reading of any pending legislation that is up for first reading.

**RESOLUTION NO.: 24-2016 A RESOLUTION AUTHORIZING THE PAYMENT OF CERTAIN CLAIMS TOTALING \$80,795.27.**

Mr. Jones assigned Resolution No.: 24-2016 to the Finance & Appropriation Committee.

**ORDINANCE NO.: 25-2016 AN ORDINANCE AMENDING THE SALARY ORDINANCE TO PROVIDE A SYSTEM OF REIMBURSEMENT FOR UNIFORM EXPENSES OF A VILLAGE POLICE OFFICER, AND DECLARING AN EMERGENCY.**

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE**

**Monday, April 4, 2016**

**7:00 p.m.**

Mr. Jones assigned Ordinance No.: 25-2016 to the Finance & Appropriation Committee.

**Tabled Until April 4th:**

**ORDINANCE NO.: 16-2016 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE REPLACEMENT, REPAIR AND OTHERWISE IMPROVEMENT OF SIDEWALKS IN THE VILLAGE OF SILVER LAKE.**

Ordinance No.: 16-2016 had previously been assigned to the Finance & Appropriations Committee.

**Second reading:       None**

**Third reading:       None**

**Comments from the audience:**

Priscilla Drach, 3185 Silver Lake Boulevard., said several years ago there was concern the Church in Silver Lake might have to close. She commended Pastor Jagger for revitalizing the church and bringing in new members. In addition, well over \$15,000 was raised from the community for repair of the church bells.

Mr. Christopher Shay, 2829 Hastings Road, was not present at this time, but spoke later in the meeting toward the end of these minutes.

Mrs. Shay, 2829 Hastings, spoke regarding helping the elderly and disabled with spring cleanup.

**FINANCE AND APPROPRIATIONS COMMITTEE – MR. CHRISTOPHER SCOTT**

**RESOLUTION NO.: 24-2016**

Mr. Scott asked if there were any questions on any of these payments.

There being no comments or questions, Mr. Scott said this Resolution would be brought out for adoption this evening.

**ORDINANCE NO.: 25-2016**

Mayor said the last few retirements have taken place right after the uniform allowance was paid. With this legislation officers will be required to submit receipts, and if an officer is retiring, they will be paid on a pro-rated basis for the number of months they work.

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE****Monday, April 4, 2016****7:00 p.m.**

Mr. Scott asked if receipts are currently required. Mayor said they are not, however, there has been discussion for the last few years about requiring them.

Mr. Housley said the current practice allows \$700 paid on or about February 1 of each year for prior year uniform related costs. It has nothing to do with future services. What we are transitioning to is on or about February 1, 2017, we will be requiring them to turn in receipts for the previous year's uniform costs.

Mrs. Fuller asked if the allowance covers weapons. Chief Conley said officers can purchase their own weapons and the \$700 can be used toward that.

Mr. Church suggested reimbursements could be made on a monthly or quarterly basis. Mayor said it was handled once a year to make it easier to account for on the books. Mr. Heydorn said prior Clerk-Treasurers wanted to make it as easy as possible without receipts or multiple payments.

Mr. Jones asked if an officer spends \$700 in August, can he turn that in prior to the first of the year.

Mr. Housley said he can turn it in prior to February 1, however, he would not be paid until February.

Mr. Heydorn said an officer can receive a \$700 payment for the prior year in February and resign two months later. Reimbursement would then be pro-rated for those two months. Mr. Housley concurred.

Mr. Housley said he did not believe guns would be considered as uniforms, He believed they were equipment. That would be something Mr. Heydorn would have to resolve. I can't say guns would be included in this reimbursement.

Mrs. Steiner said we have to clarify whether guns are considered part of the uniform, or if we pay for a gun would it then belong to the Village. Mayor said a list will have to be developed of what is allowed for reimbursement.

Discussion was held regarding paying more often, but it was agreed to keep the payment on an annual basis. Council agreed that receipts should be required.

Mayor said the Police Department will not be happy with this change. We do not mean to imply our Police Officers are abusing this, but we need the accountability of receipts.

There being no further comments or questions, Mr. Scott said this Ordinance would be held for a second reading.

**ORDINANCE NO.: 16-2016**

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE

Monday, April 4, 2016

7:00 p.m.

Mr. Housley said there was a change in the period of time for collecting the assessments and one change for an error in square footage.

Mrs. Steiner asked if residents had an opportunity to contest their assessment. Mr. Housley said we published notice giving residents the opportunity for protest, but no resident contested their assessment.

Mr. Scott clarified Council would need a motion to amend, as the payment timeframe was amended.

There being no comments or questions, Mr. Scott said this Ordinance would be brought out for adoption this evening.

STATEMENT OF CASH POSITION

Statement of March 31, 2016 was presented.

Mr. Scott questioned the projections for the Sewer Fund and Police Pension Fund.

Mr. Housley said those are not projections, but current balances are negative. As monies are collected throughout the year that will diminish.

Mr. Housley said we are behind on our February reconciliation due to the recent employee transition.

Finance and Appropriations Committee – Mr. Scott

Mr. Scott stated **Resolution No.: 24-2016** was discussed in Committee earlier this evening and is ready for adoption.

Motion to adopt by Mr. Scott, seconded by Mrs. Fuller  
Roll call on adoption:            Yes    5            No    0            Abstain    1 (Plesich)

**Ordinance No: 25-2016** will be held for second reading

Mr. Scott stated **Ordinance No.: 16-2016** was discussed in Committee and is ready for adoption.

Motion to suspend the rules by Mr. Scott, seconded by Mr. Church  
Roll call on suspension:        Yes    6            No    0

Motion to adopt by Mr. Scott, seconded by Mr. Church

Motion to amend by Mr. Scott, seconded by Mrs. Steiner.

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE

Monday, April 4, 2016

7:00 p.m.

Section 3, Line 3 should now read “in six semi-annual payments representing three annual installments.”

Motion to amend the assessments, seconded by Mrs. Fuller.

Mr. Jones asked if he should abstain since the amendment made on the assessments was for his property. Mr. Heydorn said since it was to correct an error, there is no conflict of interest, and he didn't believe Mr. Jones would have to abstain.

Roll call on amendments: Yes 6 No 0

Roll call on adoption: Yes 6 No 0

Mr. Scott moved and Mr. Church seconded to accept the **Statement of Cash Position of March 31, 2016**, as presented. All members of Council signified their approval by saying aye.

**Reports of Village Officials**

**Mayor Hovey** reported there will be a meeting at Fenwick Park on Thursday at 2:30 p.m. regarding our application for a Clean Ohio grant.

Mayor was approached by Mayor Walters of Cuyahoga Falls regarding a program they run in their city for elderly residents. A list of their medical information is posted on their refrigerator for EMS personnel in case of a medical emergency. Mayor will get further information about Silver Lake participating in the program.

We have four officers trained in administering narcan for drug overdose situations. Cuyahoga Falls has offered to train our remaining officers. Chief Conley and Mr. Heydorn are developing a policy for the administration of narcan.

**Mr. Robert Heydorn, Village Solicitor**, had no report.

**Chief John Conley** reported the body cameras are ordered, but are not expected to ship until June. We originally hoped to be online by the end of April.

**Mr. Mark Lipan, Service Director**, was absent.

**Mr. Sean Housley, Clerk-Treasurer**, reported our workers' compensation premium came in at \$19,000 this year, as opposed to \$29,000 last year. Premiums have been around \$40,000 and have been going down for the last few years.

Wage information compiled from other municipalities was provided, and Mr. Housley asked Council to get in touch with him if they want more information.

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE**

**Monday, April 4, 2016**

**7:00 p.m.**

**Miscellaneous Business**

Mr. Christopher Shay, 2829 Hastings Road, asked if Council had information regarding the future of Silver Lake Elementary School.

Mr. Jones said the Superintendent would not answer that question at a Council meeting he attended.

Mayor said the Superintendent's official position is that no decision has been made and it will probably not be made for another four or five years.

Mr. Church added the school system owns the property and would have to decide what to do with it once the school would be closed.

Mr. Scott asked if we have an update on trapping the coyotes. Mayor said we have not been able to get in touch with the trapper, but we will keep trying.

Mr. Jones asked where we are on Checkbook. Mr. Housley said he is working on it. Software Solutions, Inc. has developed an application that creates the electronic file that can be submitted. There shouldn't be individual data input or much effort to transmit the data. Mr. Jones asked when we can expect to be on the system. Mr. Housley said if it is everyone's intention to be on the system, we will get there.

Mr. Scott asked to schedule a special meeting to discuss the municipal salary information provided by Mr. Housley.

It was agreed to meet at 5:45p.m. on Monday, April 18, 2016, prior to the regular meeting.

There being no further comments or questions, Council adjourned at 8:12 p.m. until the next regular meeting of Council on Monday, April 18, 2016, at 7:00 p.m.

APPROVED:

---

Mr. Gerald P. Jones, President of Council

ATTEST:

---

Sean M. Housley, Clerk-Treasurer  
s:/council/2016 minutes/04-04-16 Council minutes.docx  
prepared by: Darlene Pedicino