

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF SILVER LAKE**

**Monday, January 4, 2016**

**7:00 p.m.**

The Village of Silver Lake Council met in a regular session on Monday, January 4, 2016, at Silver Lake Village Hall, 2961 Kent Road, Silver Lake, Ohio.

Mayor Hovey called the meeting to order at 7:00 p.m.

Mayor Hovey led the Pledge of Allegiance.

The following members were present and responded to roll call: Mrs. Karen Fuller, Mr. Christopher Scott, Mrs. Betsy Meyer, Mr. Gerald Jones, Mr. William Church, Mrs. Carol Steiner, Mr. Matthew Plesich

Roll call of Council - 7 members present

Mayor Hovey asked for nominations for President of Council.

Mr. Scott moved and Mrs. Fuller seconded to nominate Mr. Gerald Jones. There being no further nominations, Mayor asked for a voice vote. All members of Council signified their approval by saying aye.

With Mr. Jones now presiding, nominations for Vice-President of Council were taken.

Mrs. Fuller moved and Mr. Scott seconded to nominate Mrs. Steiner. There being no further nominations, Mr. Jones asked for a voice vote. All members of Council signified their approval by saying aye.

Mr. Jones appointed a Committee on Committees and Seating consisting of himself, Mrs. Steiner and Mr. Scott.

Mr. Jones recessed the Council meeting at 7:02 p.m. for the Committee to meet.

Mr. Jones reconvened the Council meeting at 7:17 p.m.

Seating will remain the same, and the 2015 Council Committees will be as follows:

Finance and Appropriations Committee:

Mr. Scott, Chairman  
Mr. Church, Vice-Chairman  
Mrs. Steiner, Member

Public Improvements Committee:

Mrs. Fuller, Chairman  
Mr. Plesich, Vice-Chairman  
Mrs. Betsy Meyer, Member

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Personnel and Public Affairs Committee:

Mrs. Steiner, Chairman  
Mrs. Fuller, Vice-Chairman  
Mrs. Betsy Meyer, Member

Planning, Zoning and Insurance Committee:

Mr. Church, Chairman  
Mr. Scott, Vice-Chairman  
Mr. Plesich, Member

Mr. Jones asked if there were any additions or corrections to the minutes of the December 21, 2015, Council meeting.

Mr. Lipan said on Page 9, the amount of the quote for meter installation should be \$27,500, not \$27,000.

There being no further additions or corrections, the minutes were approved as corrected.

Mr. Jones asked Mr. Sean Housley, Clerk-Treasurer, for the reading of any pending legislation that is up for first reading.

**RESOLUTION NO.: 1-2016 A RESOLUTION AUTHORIZING THE PAYMENT OF CERTAIN CLAIMS \$106,689.51.**

Mr. Jones assigned Resolution No.: 1-2016 to the Finance & Appropriations Committee.

**RESOLUTION NO.: 2-2016 A RESOLUTION CONFIRMING THE MAYORAL APPOINTMENT OF LOUIS CIRALDO AND TED CURTIS TO SERVE AS MEMBERS OF THE PLANNING COMMISSION OF THE VILLAGE OF SILVER LAKE FOR A TWO YEAR TERM ENDING DECEMBER 31, 2017, AND DECLARING AN EMERGENCY.**

Mr. Jones assigned Resolution No.: 2-2016 to the Personnel and Public Affairs Committee.

**Second reading:** None

**Third Reading:**

**RESOLUTION NO.: 108-2015 A RESOLUTION AUTHORIZING THE CLERK-TREASURER OF THE VILLAGE OF SILVER LAKE TO ADVERTISE AND SOLICIT BIDS FOR SOLID WASTE (TRASH) REMOVAL AND RELATED SERVICES WITHIN THE VILLAGE, PROVIDING FOR ALTERNATIVE BID PROPOSALS, AND DECLARING AN EMERGENCY.**

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Resolution No.: 108-2015 was previously assigned to the Planning, Zoning & Insurance Committee.

**Comments from the audience:** None

**FINANCE AND APPROPRIATIONS COMMITTEE – MR. CHRISTOPHER SCOTT**

RESOLUTION NO.: 1-2016

Mr. Scott asked if there were any questions on any of these payments.

Mr. Scott asked about a payment for mirrors on page 1. Mr. Lipan said they were replacements for several trucks.

Mrs. Fuller asked about the payment of \$2,402.50 to the City of Macedonia for prisoner housing. Chief Conley said we paid per prisoner and this is the second payment we made in 2015. The first half of the year cost us \$1,857.50. Chief said the prisoners housed at Macedonia are those that are picked up on outstanding warrants or those sent there for DUI's. DUI's account for our largest number. Mrs. Fuller asked how many prisoners we housed. Chief Conley said he would get that information from the bill and have it for Council for the next meeting.

Mr. Scott asked about a payment for catch basins. Mr. Lipan said it was for four, at a cost of approximately \$2,000.00.

There being no further questions, Mr. Scott said this Resolution would be brought out for adoption this evening.

**STATEMENT OF CASH POSITION**

This will be submitted for approval at the next meeting.

**PERSONNEL AND PUBLIC AFFAIRS COMMITTEE – MRS. CAROL STEINER**

RESOLUTION NO.: 2-2016

Mrs. Steiner asked Mayor Hovey to speak on the appointments.

Mayor said both gentlemen have served on the Commission a long time and wish to continue serving.

There being no questions, Mrs. Steiner said this Resolution would be brought out for adoption this evening.

**PLANNING, ZONING AND INSURANCE COMMITTEE – MR. WILLIAM CHURCH**

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RESOLUTION NO.: 108-2015

Mr. Church said Council had before them a counter-bid for three years, from Kimble Recycling, with a 2% increase starting the second year.

Mr. Church asked Mr. Heydorn to clarify that we did not have to bid this, and Mr. Heydorn said that was correct.

Mr. Scott said a 2% increase seems reasonable.

Mayor said we just received the proposal this afternoon, so he has not had time to compare it to the five year prices, but they should be the same for the first three years. The 64 gallon recycle bin would be an option, at an extra cost of \$3.00. If we have 50 people that take it, and we have it built into our price, that means we have 2,500 people subsidizing it. If it gets to the point where we have 70% - 80% of our people wanting them, then I think it would be something we would build into the price. That is not included in these prices, which it was in the five year plan.

Mr. Heydorn said when this comes up Council can move to postpone it indefinitely. That will be the end of this particular ordinance and we will produce another ordinance for next time.

Mr. Church asked if we need to have an answer by March. Mayor said the timeline was because of the bidding process and advertising. If we're just renewing this contract, we have lots of time.

There being no further questions, Mr. Church said this Resolution would be postponed indefinitely his evening and another Resolution will be presented next meeting.

**Finance and Appropriations Committee – Mr. Scott**

Mr. Scott stated **Resolution No.: 1-2016** was discussed in Committee earlier this evening and is ready for adoption.

Motion to adopt by Mr. Scott, seconded by Mr. Church.

Roll call on adoption:            Yes    7            No    0

**Personnel and Public Affairs Committee – Mrs. Steiner**

Mrs. Steiner stated **Resolution No.: 2-2016** was discussed in Committee earlier this evening and is ready for adoption.

Motion to suspend the rules by Mrs. Steiner, seconded by Mr. Church.

Roll call on suspension:        Yes    7            No    0

Motion to adopt by Mrs. Steiner, seconded by Mr. Church.

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Roll call on adoption: Yes 7 No 0

**Planning, Zoning and Insurance Committee – Mr. William Church**

Mr. Church stated **Resolution No.: 108-2015** was discussed in Committee earlier this evening and will be postponed.

Motion to postpone indefinitely by Mr. Church, seconded by Mrs. Steiner.

Roll call: Yes 7 No 0

**REPORTS OF VILLAGE OFFICIALS**

**Mayor Hovey** wished everyone a Happy New Year. Mayor reported he talked with Mark Burns, Independent Energy, through the past few weeks and again this morning. We are getting close to striking a price for our natural gas. He feels we could probably get a one year price below \$2.90/MCF. A two year price would probably be somewhat above the \$3.00 range if we did it at this time. Based on weather patterns and predictions, the feeling is there will be a glut of natural gas this summer, which means the prices will probably be lower in the second year. With that in mind, I will probably be striking for a one year term.

**Mr. Robert Heydorn, Village Solicitor**, reported the DeMoss case is going to oral argument to the Court of Appeals in the last week of January.

**Chief John Conley** had no report.

**Mr. Mark Lipan, Service Director**, reported we had a water break on Outlook Drive on Christmas Eve, which took about four hours to repair.

**Mr. Sean Housley, Clerk-Treasurer**, reported we were able to close December timely. In addition we closed the year, and we are open for 2016 in the current accounting software. There are a lot of places that have not closed yet. He gave credit to Margaret Tussey for coming in and working on the holiday (Thursday) and on Saturday to get the work done. Overall, I'm pleased with the way we were able to close the year.

If you take a look at the last page of the December monthly reports emailed to you, the far column to the right talks about unencumbered balances of approximately \$84,000, which will get rolled back into the funds. If you take that, plus the \$89,000 in appropriations that we wrote down at the last Council meeting, that's quite a bit of appropriations that we didn't spend. In addition to that, on our revenue side, we increased our estimated revenues last month by \$90,000 across all funds. We came in better than what we were forecasting. Increased revenues included water/sewer revenue, ticket revenue, rebate of expenses from the County, and other amounts. When we look at the Statement of Cash Position, we ended up spending about \$585,000 more than we collected. This has to do with the extra-ordinary projects we planned for and are accomplishing. I think last year was a success and our fund balances are currently very healthy.

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Mr. Church asked if we are seeing any sidewalk money will be collected in 2016. Mr. Housley said he has not invoiced the community yet and he is estimating around \$91,000. It is his goal to have the invoices out by the third week in January.

Mr. Jones asked Mr. Housley if he and the Mayor had discussed the State Checkbook program, which puts finances online.

Mr. Housley said it has been discussed with the Mayor. It is not a mandate. They are asking us to volunteer to input the information. It's just another procedure that would require us to input information monthly, and we're looking at it right now. We're trying to make a determination of what the estimated time would be.

Mayor added we have to decide if we can do it with the resources we have in the office. It is an extra thing to do. We don't have an objection to doing it, but we have to make sure we have the time and resources to do it.

**Miscellaneous Business**

Mr. Church asked Mr. Lipan about the water meter program. Mr. Lipan said they are doing five per day as of January. Mr. Church asked if Mr. Lipan thought he still needed help with that, and Mr. Lipan said it would make things a lot easier, especially in the summer when he will lose one worker for mowing.

Mr. Scott asked if Mr. Lipan had given any consideration to trying to work out some system. Winter time is when we tend to do a lot of our building projects, so obviously it's a slower time. Is it the kind of thing that you could put a temporary shift of two guys on and let the people know if something comes up we may have to reschedule? That would allow you to do ten a day instead of just five. Is that an option?

Mr. Lipan said with the snow, it is hard. Today I had two employees doing meters and our new employee was training with another employee on the snow plow. I don't want to have to cancel appointments, because they are too hard to make.

Mrs. Fuller asked if it is too difficult to call people and say I'm sorry we had a water main break; we'll try to do you the next day.

Mr. Lipan said the problem is there are so many scheduled ahead, they would be put off for three or four weeks.

Mrs. Steiner said she had a phone call from a resident who lives alone who heard rumors about break-ins.

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Chief Conley said over the Christmas holiday we had several unlocked cars broken into. No homes were burglarized.

Mr. Jones said one of the things the Committee discussed earlier was the roll call when we do legislation. Mr. Jones said we talked about having the Chairman of each Committee be the first to vote on their Committee's recommendation. Mr. Scott said we could start with Mrs. Fuller on the first piece of legislation, then start with him on the next one, then on down the line.

Mr. Heydorn said it is more usual to rotate than not.

It was agreed to rotate the roll call beginning at the next meeting, beginning with Mrs. Fuller, then to Mr. Scott, Mrs. Meyer, etc. Roll call will pick up where Council left off at the previous meeting.

There being no further questions or comments, Council adjourned at 7:50 p.m., until the next regular meeting of Council on Tuesday, January 19, 2016, at 7:00 p.m.

APPROVED:

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Mr. Gerald P. Jones, President of Council

ATTEST:

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Sean M. Housley  
Clerk-Treasurer

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prepared by: Darlene Pedicino